



Arrangements for September

We are delighted that all children will be able to return to school full time from September. This letter is to explain the measures we are taking to keep your child safe in school and the arrangements you will need to follow.

We know there is a lot of information here so if you have any questions do phone school or email enquiry@stlrci.bham.sch.uk

The government guidance has listed essentials which schools must follow.

These are:

- *a requirement that people who are ill stay at home*
- *robust hand and respiratory hygiene*
- *enhanced cleaning arrangements*
- *active engagement with NHS Test and Trace*
- *formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable*

The government guidance explains that for younger children the emphasis is on separating classes of children from each other rather than social distancing within the class.

Risk Assessment

We have completed a thorough risk assessment of the school which will be available on the school website by September. The main actions we are taking are:

For children:



- No mixing between classes to minimise contact (including staggered play-times and lunchtimes and removing whole school collective worship).
- Increased distancing within the class - children will be distanced and all face in the same direction when sitting on the carpet and face the same direction when eating lunch. At other times, as young children move around frequently, there will not be strict distancing (for example sitting at spaced desks) in place.





- Thorough, supervised hand washing, more often than usual, including when arriving at school and before leaving to go home.



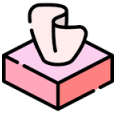
- Regular extra cleaning of surfaces and equipment, including daily cleaning of shared classroom resources.



- Each child will have their own named pencil, whiteboard and whiteboard pen as these are used throughout the day. Children will wash their hands before using other shared stationery, such as scissors, and these will be regularly cleaned throughout the day.



- Separate toilets for each class with extra cleaning during the school day.



- Good respiratory hygiene ensured by promoting the 'catch it, bin it, kill it' approach.



- Windows to be opened for ventilation and use of outdoor areas is encouraged.



For Parents:



- Only one adult per child to come onto site to drop off or collect children.
- Staggered drop-off and collection times and specific entries for each class to reduce number of adults on site (details below).



- A one way system in place around the school site (entry through Heath Road South and exit onto Bunbury Road)



- Parents will not be able to enter school without an appointment:
 - As we will not be able to have our usual face to face chats at the door, a **home/school jotter** will be provided so that if you have an important message or question for the class teacher you can use this to communicate with us



- If you need to speak to the office staff or would like a more detailed conversation with the class teacher, **please telephone on 0121 464 2888 or email enquiry@stlrnci.bham.sch.uk.**
- Letters and forms may be dropped in the **post-box** outside the entrance foyer
- If it is essential that you speak face to face with the office staff, only one adult a time may use the entrance foyer, and they must remain behind the distancing line.





CORONAVIRUS **STAY ALERT TO** **THE SYMPTOMS**

**HIGH TEMPERATURE OR
NEW CONTINUOUS COUGH OR
LOSS OF TASTE OR SMELL?**

Find out how to get a test, and how long to isolate, at [nhs.uk/coronavirus](https://www.nhs.uk/coronavirus)

STAY ALERT
CONTROL
THE VIRUS
SAVE LIVES

Anyone with symptoms of coronavirus **should not** come to school.

The main symptoms of coronavirus are:

- **high temperature** - this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **new, continuous cough** - this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **loss or change to your sense of smell or taste** - this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

Most people with coronavirus have at least one of these symptoms.

Urgent advice:

Use the 111 online coronavirus service if you or your child have any of these symptoms

111 will tell you what to do and help you get a test if you need one. Call 111 if you cannot get help online. Do not go to places like a GP surgery, hospital or pharmacy.

Babies and children

Call 111 if you're worried about a baby or child under 5.

If your child seems very unwell, is getting worse or you think there's something seriously wrong, call 999.

Do not delay getting help if you're worried. Trust your instincts.

Your child should:

- ✓ Attend every day unless they are ill or isolating.
- ✓ Wear school uniform. There is now no need to wash this more than usual.
- ✓ Bring their PE kit into school to leave on their peg.
- ✓ Bring a named water bottle with water or a non-fizzy drink for the day.
- ✓ Bring a healthy nut-free snack to school each day.



If your child wears a face mask to and from school, we ask that you remove it from them before they come into school and that you take it away with you. The government guidance is clear that face masks are not necessary in school and should not be worn during the school day.



Curriculum

Consideration will be given to the fact that the children have not been in school for a long time and will need support to readjust.



- In the first few weeks a stronger emphasis will be placed on re-establishing routines and boundaries and rebuilding friendships and social skills.
- There will be time to talk about the emotional impact that coronavirus has had on the children.
- Following the normal pattern of the school day will help children to feel safe and secure in school.

We are also aware that children will have had different experiences of learning at home.



- Classroom staff will be finding out what children can do now through their day-to-day assessment during teaching so that they can make plans to support each child from their new starting points.
- We will not formally test children on their return to school.
- Teaching time will initially prioritise phonics, reading, writing, vocabulary and Mathematics but a full broad and balanced curriculum will still be taught.
- We are waiting to hear details about the promised government funding for catch-up support.

Lunch Times



- Lunchtimes will be staggered for the children to help us to ensure class groups do not mix:

Reception: 11.40 - 12.40

Year One: 12.00 - 1.00

Year Two: 12.20 - 1.20

- Children will eat in the hall in their own class group. Another class group will be on the opposite side of the hall but the children will not mix.
- Children will have a choice from the normal lunch menus starting with **Week 1** on **Thursday 3rd September**.
- They will choose the meal they would like at morning registration. This will be served to them at the tables to minimise movement around the hall.
- As well as a session eating in the hall, children will also be able to play in their classroom and in a designated space outdoors during their lunch break.

Wraparound Care

- We will be able to run our Breakfast Club and After School Club as usual for children who have a place.
- Within club the same risk reduction systems in place as those throughout school will apply.
- Drop off and collection for Club will be through the Bunbury Road door.
- An adult dropping off or collecting children from before or after school club can enter and exit through the Bunbury Road entrance as this will not be at the time other adults will be exiting the site.



Non Attendance

It has been made clear that the government expects **all** children to return to school from September unless they have a valid reason.

Schools have been asked to pursue non-attendance in the usual ways.

If new Reception children need a more gradual transition than the one planned, please speak to us at school and we can arrange this individually with you.



Drop off and collection arrangements:

Please note gathering at the school gate or anywhere on the school site is not permitted.

Thursday 3rd September:

The first day which school is open to children is Thursday 3rd September.

We have staggered the times of the day more than will be usual so that we have time to ensure we can support each class with the new arrangements.

Drop Off

On this day only, children will be dropped-off to their **old** classrooms and will enter school using the entrance they used to before lockdown.

All parents

- ⇒ *enter the playground through the Heath Road South entrance at the correct time (see table on next page)*
- ⇒ *make a socially distanced line at the top of the steps*
- ⇒ *when your child has entered school, you should exit via the Bunbury Road gate*



Pick Up

for times see the table on the next page

At pick up time, children will come out of their **new** classrooms.

This will be the exit and entrance they will use from then on.

1R and 1Y parents

- ⇒ *enter via the gates to the staff car-park off Heath Road South,*
- ⇒ *continue through the small gate at the far end of the car-park which will take you onto the school field*
- ⇒ *make a socially distanced line at the end of the ramp*
- ⇒ *when you have collected your child, exit via the Bunbury Road gate*

1B parents

- ⇒ *enter via the staff car-park gates off Heath Road South,*
- ⇒ *make a socially distanced line outside the wooden gates to the right*
- ⇒ *when you have collected your child you can exit via the staff car park gates or continue round to the Bunbury Road exit*

Year Two parents

- ⇒ *enter through Heath Road South playground gate*
- ⇒ *walk to lower playground and wait in a socially distanced line by the correct exit point*
- ⇒ *when you have collected your child, exit via Bunbury Road gate.*

Times for Thursday 3rd ONLY

Class	Teacher	Thursday Drop off time	Thursday Drop off point	Thursday Pick up time	Thursday Pick up point
1R	Mrs Wallach	9.00	RR classroom door	3.00	Field Entrance (through staff car park)
1Y	Mr Johnson	9.10	RY classroom door	3.10	Field Entrance (through staff car park)
1B	Mrs Rumboldt	9.20	RB classroom door	3.20	Staff Car Park Entrance
2R	Miss Lawler	8.30	Main entrance	2.30	2R Classroom door in lower playground
2Y	Mrs Sharp	8.40	Main entrance	2.40	2Y Classroom door in lower playground
2B	Mrs Hegarty	8.50	Main entrance	2.50	Pick up at top of lower playground



Friday 4th September onwards

From Friday 4th September children will enter and exit school using the door nearest their new classroom (the door they were collected from on Thursday):

Class	Teacher	Drop off time	Pick up time	Drop off and collection point
1R	Mrs Wallach	8.45	3.10	Field Entrance (through staff car park) Bottom of the Ramp
1Y	Mr Johnson	8.55	3.20	Field Entrance (through staff car park) Bottom of the Ramp
1B	Mrs Rumboldt	8.45	3.10	Staff Car Park Entrance Wooden gates on right hand side
2R	Miss Lawler	8.50	3.15	2R Classroom door in lower playground
2Y	Mrs Sharp	8.55	3.20	2Y Classroom door in lower playground
2B	Mrs Hegarty	8.45	3.10	Entry through main entrance Pick up at top of lower playground

Siblings

If you have siblings in school, you should drop off and collect both children at the **youngest sibling's** allocated time.

- ⇒ If the younger sibling is in **Reception**, drop off and collect your Reception child then drop off and collect the older sibling through the **office foyer**.
- ⇒ If the younger sibling is in **Year One**, drop off and collect your Year One child then drop off collect the older sibling via the **Bunbury Road Entrance** up the ramp at the rear of school.
- ⇒ **Twins** will be able to manage both child's normal drop off and collection time and point.
- ⇒ **Junior School**
 - If you have a sibling in the Junior School, we know it may be hard to drop off both children at the allocated time. Both schools have agreed to be flexible with arrival times and will not mark your child "late". If you anticipate a difficulty with this or want to discuss your child's individual circumstances, please let us know.
 - For collection time, you may wait with your younger child in the **Infant School visitor car park** by the Bunbury Road Entrance, which is allocated as a meeting point for junior children to come to you.



New Reception Children

The arrangements for the transition sessions up to and including Thursday 10th September remain unchanged.

These slightly adjusted times from **Friday 11th September** will allow for staggered drop off and collection times: (see table on next page)

Reception Parents

- ⇒ *enter through Heath Road South playground gate **at correct time***
- ⇒ *wait in a socially distanced line by the cone with your child's class colour on it*
- ⇒ *wait until the adult in front of you has left before taking your child to the door*
- ⇒ *please leave promptly to allow the next child to be dropped off*
- ⇒ *exit the playground through the bottom playground onto Bunbury Road*

Class	Teacher	Friday 11 th September	Monday 14 th September	Tuesday 15 th September onwards	Drop off and collection point
RR	Mr Sherlaw	9.00 - 11.00	9.00 - 12.40	9.00-3.00	RR classroom door
RY	Mrs Meara and Mrs Sutton	9.00 - 11.00	9.00 - 12.40	9.00-3.00	RY classroom door
RB	Miss Wiles	9.10 -11.10	9.10 - 12.50	9.10-3.10	RB classroom door

We know this is a lot of information to take in.

If you have any questions do phone school on [0121 464 2888](tel:01214642888)

or email enquiry@stlrnci.bham.sch.uk